

REQUEST TO RESTRICT RELEASE OF INFORMATION

RETURN THIS FORM ONLY IF YOU WISH TO RESTRICT INFORMATION

Bellarmino Preparatory School is allowed, (and in some circumstances required by law), to release directory information unless parents/guardians or secondary students instruct us not to release this information.

Directory information can include: student's name, photograph, address, telephone number, date and place of birth, dates of attendance, participation in officially-recognized activities and sports, weight/height of members of athletic teams, grade in school, diplomas, and awards received, and the most recent previous school attended by the student. This information is not released for commercial purposes. It can be released to provide educational, scholarship, vocational/occupational and/or military recruitment information, or to the news media or law enforcement. Please note that Bellarmine only provides statistical data to the military, not specific information about any student without permission.

If you do not return this form, we will assume we have your permission to release directory information, g.p.a. for any or all of the above, and you wish to participate in the FamilyLink program.

Please check all that apply:

Do not print my contact information in the Student Directory (student and parent names, address and home telephone number). Directories are printed and provided to all students and staff.

Do not release directory information about my child to any outside sources. For example, coaches will not release student information to the media for sports recognition. Directory information can include: student's name, photograph, address, telephone number, date and place of birth, dates of attendance, participation in officially-recognized activities and sports, weight/height of members of athletic teams, grade in school, diplomas, and awards received, and the most recent previous school attended by the student. **(This does not restrict the school from publishing your child's photo, name, etc. in in-house publications such as sports rosters, play programs, graduation program, student newspaper, etc.)**

Do not release my student's g.p.a. to coaches for scholar/athlete awards.

I do not want to participate in the FamilyLink program (online grades available to parents with a student login and password).

Student Name (Please Print): _____ Current Grade: _____
(Last) (First) (Middle)

Address: _____
(Street/City/State/Zip)

Parent/Guardian Name (Please Print): _____ Phone: () _____

Parent/Guardian Signature: _____ Date: _____

Please return completed form to Melinda Michaelson by August 31, 2019. Please complete a separate form for each student in your family. Return completed form to:

**Registrar
Bellarmine Preparatory School
2300 S. Washington Street
Tacoma, WA 98405**

You may also fax this form to 253-756-3887 or e-mail it to michaelsonm@bellarmineprep.org.

This form must be completed annually.