



Bellarmino Preparatory School
On-Call Substitute
Opening for the 2021-2022 School Year

Bellarmino is a Catholic Jesuit college preparatory secondary school with an enrollment of 890 students in grades 9-12. The successful candidate for this position will demonstrate a commitment to work with a talented and motivated student population and faculty utilizing a 1-1 iPad program. Bellarmine fosters amongst its governing board members, administrators, faculty members, staff persons, and students a commitment to embrace and celebrate the diversity of the school's family and the broader community. Our school has made a strong commitment to promoting diversity of our faculty. We encourage persons of all backgrounds to apply.

On-Call Substitute

Bellarmino is currently seeking on-call substitutes for the 2021-2022 school year. Interested applicants should be a friendly and competent professional interested in working with adolescents in a variety of different classroom settings and disciplines. The successful candidate performs the instructional and classroom management processes for teachers who are absent for a day or longer periods of time.

Responsibilities:

- Adhere to curriculum and lesson plans assigned by the regular teacher
- Follow classroom procedures and achieve lesson goals
- Assign and explain homework
- Always comply with all school regulations and policies
- Be familiar with our safety plan and associated protocols
- Compile a report for the regular classroom teacher

Requirements:

- Bachelor's degree
- Teacher or substitute certification preferred (Washington State)
- Detailed-oriented and able to follow written and verbal instructions
- Excellent communication and interpersonal skills
- Pass a background check
- Complete Safe Environment training
- Familiarity with Jesuit education preferred

Inquiries/Submittal:

Please send a cover letter, resume, and Bellarmine Teacher Application to:
Jessica Achziger, Administrative Assistant to the Principal
achzigerj@bellarmineprep.org

Please note:

- Applications will be reviewed in the order they are received.
- Bellarmine Teacher Applications are available to download at www.bellarmino.org